



CLRC

Onondaga Herkimer Oneida Madison

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**Medical Circuit
Librarian**
Angela Thor

**Emerging Technologies
Specialist**
Claire Enkosky

**Special Project
Assistant**
Rachel Becker

Clerical Assistant
Stephanie Helsher

MEMBERS

Air Force Research Laboratory	Oneida Castle Village Historian
American Pomeroy Historic Genealogical Association	Oneida Healthcare Library
ARCADIS	Oneida/Herkimer BOCES SLS
Bond, Schoeneck, & King Library	Onondaga Community College
Bryant & Stratton College Liverpool	Onondaga/Cortland/Madison BOCES
Bryant & Stratton College Syracuse	Onondaga County Public Library
Cardno ENTRIX Library	Onondaga Historical Association
Cazenovia College Library	Oriskany Museum
Colden Corporation	Proliteracy Worldwide
Colgate University	Remsen Steuben Historical Society
Community Memorial Hospital	Rome Memorial Hospital
Crouse Hospital	Simmons Institute of Funeral Service
Dewitt Community Library	Skaneateles Historical Society
Environmental Science Center/SRC	Solvay-Geddes Historical Society
Erie Canal Museum	St. Elizabeth College of Nursing
Erieville-Nelson Heritage Society	St. Elizabeth Medical Center
Faxton St. Luke's Healthcare	St. Joseph's College of Nursing
Hamilton College Library	St. Joseph's Hospital Health Center
Herkimer County Community College	SUNY College of Environmental Sciences & Forestry
Holy Trinity Orthodox Seminary	SUNY Institute of Technology at Utica & Rome
ITT Technical Institute	SUNY Upstate Medical University
Le Moyne College	Supreme Court Law Library
Madison/Oneida BOCES SLS	Syracuse Polish Community, Inc.
Masonic Medical Research Laboratory	Syracuse University College of Law
Mid-York Library System	Syracuse University Library
Mohawk Valley Community College	Tromptown Historical Society
Morrisville State College	Utica College
Munson-Williams-Proctor Arts Institute	Utica Public Library
O'Brien & Gere Inc.	Utica School of Commerce Library

CENTRAL NEW YORK LIBRARY RESOURCES COUNCIL

CLRC 2011-2012 ANNUAL REPORT



CONNECTING THE INFORMATION COMMUNITY

The Central New York Library Resources Council, familiarly known as CLRC, was formed in 1967 as one of nine Reference and Research Library Resources Council ("3Rs") in New York State. CLRC serves all types of libraries and library systems in four Central New York counties: Herkimer, Madison, Oneida, and Onondaga.

CLRC is governed by a Board of Trustees elected by the Council membership to best reflect the diversity of its member organizations. Advice and planning assistance are given by CLRC members serving on Standing and Program committees.

CLRC member institutions pay dues and share the benefits of all Council programs and services. These include continuing education and professional development for library workers, consortial purchase of electronic resources, coordinated collection development, hospital library services, interlibrary loan, delivery of materials among libraries, archival services, and communication. CLRC also coordinates a variety of collaborative projects such as digitization, consumer health literacy, and legislative advocacy on behalf of all libraries.

Vision Statement

CLRC will be:

- A collaborative partner
- An information and expertise resource for the region and beyond
- An active advocate for consistent, adequate library funding
- A source of innovative programming and services
- A leader in continuing education
- At the forefront of shaping information policy
- A listening organization dedicated to its membership

Mission Statement

CLRC is an innovative information and resources partnership whose mission is to connect all types of systems, libraries, and information repositories.

The cover image is of Utica in the second half of the 19th Century, from the Robert N. Dennis collection of stereoscopic views at the New York Public Library.

CLRC FINANCIAL REPORT: JULY 1, 2011 - JUNE 30, 2012

Statement of Profit and Loss Comparative

	6/30/2011	6/30/2012	Projected*
Total Revenues			
State Aid	\$335,881	\$314,708	\$321,227
Grants	\$297,978	\$300,793	\$303,541
Membership	\$26,451	\$24,353	\$27,000
Other	\$84,167	\$27,605	\$81,315
	\$744,477	\$667,459	\$733,083
Total Expenses			
Program Services	\$533,219	\$482,220	
Management & General	\$79,972	\$89,419	
Membership	\$28,762	\$56,592	
Program & Administration			\$427,659
Grants			\$295,104
	\$641,953	\$628,231	\$722,763
Surplus	\$102,524	\$39,228	\$10,320

* Projected figures are based on the Approved Budget for the Fiscal Period, 7/1/2012 to 6/30/2013

6/30/2011 Fund Balance	\$807,076
2011-2012 Surplus	+ \$39,228
6/30/2012 Fund Balance	\$846,304

CONTINUING EDUCATION & EVENTS

JULY 1, 2011 - JUNE 30, 2012

July 2011:

ALA Virtual Conference
Connecting to Kids
Preservation & Interlibrary Loan in a Digital Age
New Challenges for Libraries

August 2011:

NOVEL NY Training

September 2011:

Getting to Know RDA
Unconference: Library as Space and Place
Microsoft Powerpoint: Beyond the Basics

October 2011:

First Mondays: Emerging Technologies
Basics of Archival Appraisal
E-Books: the New Normal Virtual Summit
Archives and Anniversaries
Innovative Use of Skill-Based Volunteers
Grantseeking Basics
Video Tutorials: Camtasia and Beyond
Library Assistants Day
Project Management Fundamentals

November 2011:

Core Reference Skills
First Mondays: the Twitter-verse
Microsoft Publisher
ISSN and You: Using ISSN SuperNumbers
Preserving Oral Histories
Comparing Job Resources

December 2011:

Legislative Breakfast
QR Codes

January 2012:

Preserving Photographic Materials
Quick and Easy Open Source Software (NY3Rs)

February 2012:

First Mondays: Jill Hurst-Wahl and an LIS Career
Strategies for Repository Growth
Making Your Case: Using Library Data in Powerful Ways
Effective Time Management
Helping Library Patrons Craft Winning Resumes
All You Need to Know About E-Readers

March 2012:

Integrating iPads and Tablet Computers
Introduction to Copyright Law for Libraries
College & University Archivists' Roundtable
Writing Your NEH Preservation Assistance Grant
Book Repair Basics for Libraries

April 2012:

First Mondays: Apps, Apps and More Apps
Core Reference Skills
More Product, Less Process
The Ropes: Planning Instruction for the Adult Learner
PubMed for Trainers
MLA: Leveraging Mobile Technologies

May 2012:

Dealing with Difficult Patrons
Microsoft Publisher 2010 for Librarians
Amigos Conference: Plotting Futures
NISO: Involving Users in E-Book Acquisitions
Operational Analysis
Creating Finding Aids
Microsoft Word 2007 Intermediate to Advanced
Microsoft Powerpoint 2007 Intermediate to Advanced

June 2012:

Grand Re-Opening
ILLuminate Resource-Sharing
First Mondays: Collection Development Blogs
Academic Librarians Conference (NY3Rs)
Marketing Your Library Services (NY3Rs)
WordPress for Libraries
Put it in Writing! Basic Policies & Procedures
The Gamut of Google (NY3Rs)

2011 - 2012 BOARD OF TRUSTEES

Pamela McLaughlin

Syracuse University

CLRC Board President

Robert O'Boyle

Onondaga Community College

CLRC Board Vice-President

Ron Foster

SUNY Institute of Technology

CLRC Secretary

Jeff Wooldridge

Mid-York Library System

CLRC Treasurer

Kathryn L. Corcoran

Munson Williams Proctor Arts Institute

Member At Large

Deborah Hailston-Jaworski

Faxton St. Luke's Healthcare

Maija McLaughlin

Fayetteville Free Library

D. Hobert

ITT Technical Institute

Thomas Murray

Oneida Public Library

Maureen Kays

Bond, Schoeneck & King

Jean Armour Polly

Liverpool Public Library

Cynthia Kesler

Supreme Court Law Library

Patricia Skelly

Oneida-Herkimer BOCES

Stanley Kozaczka

Cazenovia College

Katie Whitney

Onondaga County Public Library

COMMITTEES

CLRC has eleven committees. Members of these committees come from a variety of member organizations in order to best reflect the diversity of our members' needs. These members help CLRC make critical decisions for the betterment of CLRC services, resources, and programs.

Criteria for consideration as a committee member include but are not limited to: experience and awareness of library service in the areas relevant to the committee; membership and participation in professional groups; and the constituency represented by the appointee. Program committee chairs work with CLRC in filling committee vacancies.

Committee membership terms are 2 years and may be renewed. Terms for each committee are staggered so that a portion expire each year.

Archival Services Committee

Chair: Colleen Kehoe-Robinson, Mohawk Valley Community College

Continuing Education Committee

Chair: Meg Van Patten, Baldwinsville Public Library

Digitization Committee

Chair: Stephanie Zwolinski, Liverpool Public Library

Executive Committee

President: Pamela McLaughlin, Syracuse University

Finance Committee

Chair: Jeff Wooldridge, Mid-York Library System

Hospital Library Committee

Chair: Sandra Zajac, St. Joseph's Hospital Health Center & College of Nursing

Legislative Committee

Chair: Carole Kupelian, Retired

Library Resources & Services Committee

Chair: Beverly Choltco-Devlin, Mid-York Library System

Nominating & Board Development Committee

Chair: Maureen T. Kays, Bond, Schoeneck & King

Planning & Review Committee

Chair: Olivia Opello, Onondaga County Public Library

Resource-Sharing Committee

Chair: Elizabeth Burton, Onondaga County Public Library

GRANT-FUNDED PROJECTS

Grant funding from three different sources has made it possible for CLRC to embark on four special projects. One of these is complete, and the other three are still in progress.

A **Technology Improvement Award** from the **Middle Atlantic Region, National Network of Libraries of Medicine (NN/LM MAR)** funded the purchase of an ultralight projector, seven laptop computers, two tablet computers, and associated software. This technology purchase makes it possible for CLRC's Medical Circuit Librarian to take her training program to any site, and the tablet computers provide access to resources as she works with physicians in the field.

A second award from NN/LM MAR, an **Outreach Express Award**, supports training in the use of consumer health information. This \$10,000 award funds extended hours for the Medical Circuit Librarian and a Project Assistant, who will promote and conduct the training at area libraries and other organizations.

The **Amigos Library Services Fellowship and Opportunity Award Program** funded a project "Discovering Our Local Treasures: Incorporating NYHeritage into the Common Core". The project is designed to promote the use of the New York Heritage collections as part of the K-12 curriculum and create lesson plans that will assist teachers in incorporating the collections into their classes.

In the Spring of 2012, CLRC received a grant made of Federal Library Services and Technology Act funds from the Federal Institute of Museum and Library Services administered through the New York State Library. This grant supports CLRC's new project, **Showcasing Central New York's History**. CLRC trained five interns, each of whom will digitize a starter collection from three different institution. These starter collections, which come from small libraries and historical organizations, will join New York Heritage Digital Collections. This pilot project has had an overwhelming response and shown a clear need for CLRC's help with small-scale digitization projects in Central New York.

CONTRACTED PROGRAMS

The Documentary Heritage Program (DHP) is a statewide program administered by the New York State Archives and the State Education Department. The program is funded through the Local Government Records Management Improvement Fund. It was designed to identify, locate, organize, and make available New York's historical records.

CLRC-administered DHP services are available to any organization holding publicly accessible historical records in Herkimer, Madison, Oneida, or Onondaga. Our services include advice and consultation, site visits from a trained and certified regional archivist (Déirdre Joyce), access to our lending library, information resources, and aid in applying for and receiving grants.

SPONSORED PROGRAMS

Coordinated Collection Development Aid

The Coordinated Collection Development program is a statewide effort administered through the 3Rs councils. It provides public and private nonprofit colleges and universities with financial support toward collecting materials in specific subject areas, helping to strengthen regional holdings. CLRC libraries receive over \$100,000 annually through this program. In order to be eligible, a library must be a CLRC member and agree to share resources with other libraries in the region.

Hospital Library Services Program

The Hospital Library Services Program (HLSP) is a state-funded program to provide services to assist not-for-profit hospitals licensed by the New York State Health Department in meeting the Board of Regents standards of quality for health science libraries in hospitals.

HLSP supports a medical circuit library program. The Circuit Program brings a professional librarian to contracting hospitals that do not have a librarian on staff. HLSP also provides support for medical resource sharing, access to online medical information, medical library continuing education, and technology enhancements for all hospital libraries.

Medical Circuit Program

CLRC's Medical Circuit Librarian, Angela Thor, provides library services to smaller hospitals that are CLRC members and would otherwise have no access to library services. Angela currently serves three hospitals: Community Memorial Hospital in Hamilton, NY; Oneida Healthcare in Oneida, NY and Rome Memorial Hospital in Rome, NY. In the past year Angela traveled approximately 6500 miles, answered over 300 reference questions and processed 1020 interlibrary loans for member hospitals.

Medical Information Services Program

The New York State Library provides funding for the provision of medical and consumer health information services for all types of libraries and library systems. These funds are administered regionally by the nine 3Rs councils in the state. The funds are most commonly used to pay for medical interlibrary loans that are obtained from Resource Libraries in the National Network of Libraries of Medicine. All libraries are eligible for MISP funding when borrowing medical materials. Some libraries have deposit accounts and receive their funds electronically, while others submit an accounting of their medical interlibrary loan requests and request reimbursement. MISP funds are also used in support of electronic resources for hospital libraries.

MESSAGE FROM THE DIRECTOR

At a staff retreat in February 2012, CLRC coined its tagline "CLRC: Connecting the Information Community". We hope that is what we're doing – helping our members connect. We're all about helping libraries work together to achieve things no one library could do individually. We connect in many different ways. Professional development, coordinated collection development, group purchasing, grants to member libraries, and coordination of projects such as digitization and consumer health literacy are just a few examples.

The 2011-2012 year has moved along at lightning speed, or so it seems. We reached the end of a ten-year lease on our office space, and re-negotiated a five-year extension that includes renovations and additional space. CLRC now has a training room that can accommodate up to 30 for hands-on learning and a more welcoming feel at the main entrance. Grant funding made it possible to purchase new furnishings to complete our new look.

We are trying to focus our energies on services that are important to you, our member libraries. Because you are a diverse group, your needs and interests are varied. That's what makes CLRC a fun and rewarding place to work.

We know that you value our continuing education and training program, and many of you are especially interested in training opportunities that allow you to participate right at your own computer, in your office or home. CLRC has placed a high priority on high quality web-based training, and this trend will continue.

We have had a great response to our current LSTA-funded digitization project, Showcasing Central NY History (SCH for short). Nine new Heritage Members have joined the Council in order to be part of this project, and we welcome them and their unique historical collections.

An Outreach Express Award from the National Library of Medicine has forged some new connections for CLRC. In addition to reaching out to member libraries, this award lets us extend our services to other types of organizations in the region. Our medical circuit librarian provides consumer health literacy training for organizations like the YMCA, the Jewish Community Center, senior centers, and local parks and recreation departments.

CLRC is excited to be making these connections between libraries, and between libraries and other organizations. This is one way to ensure that our libraries are relevant, that we are involved, and that people think of libraries as an answer when they have a need.

As always, CLRC appreciates your continued support. If you think of additional connections we could make that would be helpful to you and your library, please let us know. Connecting the Information Community is what we do, and we welcome your input so we can make the best possible connections and keep our Central New York libraries at the forefront where they belong.

Debby Emerson
Executive Director

RESOURCES & SERVICES

Advocacy

CLRC is a tireless advocate for libraries of all types. There is an annual bus trip to Albany for Library Advocacy Day in early March. CLRC charters a bus for the trip, takes passenger reservations, and makes appointments with all area legislators in their Albany offices. A group leader is appointed for each legislative visit, and the leader is briefed on library legislation and talking points. CLRC's annual legislative breakfasts are held in December each year, one in the eastern area and one in the Syracuse area. These informal gatherings provide an opportunity for area library constituents to meet with their legislators to talk about library issues. CLRC works closely with the OCPL Government Relations Committee and NYLA in its advocacy efforts.

Cataloging

Copy cataloging of new acquisitions is done for member hospital libraries at no charge under the Hospital Library Services Program. CLRC will also do copy cataloging for other member libraries at a cost of \$3.49 per title, which includes updating the holding record to include the member institution's OCLC symbol. In the past year, CLRC's Outreach Coordinator handled 16,234 adds and deletes for member libraries.

Delivery

CLRC contracts with UPS CampusShip to provide a subsidized delivery service for libraries throughout the region. Member institutions pay only \$1 per package and the amount is added to the annual membership dues invoice. From July 2011 – June 2012, over 2800 items were shipped within the region. Additionally, many academic libraries participate in the statewide Empire Library Delivery Service run by the NY3Rs.

Digitization

CLRC helps its members provide digital access to unique local historical resources. CLRC is a partner in New York Heritage Digital Collections, a statewide research portal that includes more than 160 unique collections, and offers access to all its members. Institutions can get help with selecting materials for digitization, scanning, and uploading their digitized items to NY Heritage. Local historical societies and organizations have been very interested in making their collections available in this manner, and CLRC created a new membership category to accommodate these folks. We have had nine new members join in the Heritage Membership category.

RESOURCES & SERVICES

Electronic Resources

CLRC works with database vendors to negotiate pricing for electronic resources for its member libraries. Some database subscriptions are fully or partially subsidized by grants through CLRC. OCLC's FirstSearch WorldCat is available to all member libraries. The NewsBank National Newspaper Collection is available on a cost-share basis to libraries that wish to participate, and CLRC has negotiated favorable pricing on Encyclopedia Britannica for academic library members.

Interlibrary Loan

CLRC will facilitate interlibrary loans on behalf of its member libraries for a small fee, using OCLC's WorldCat Resource Sharing or DOCLINE as appropriate. The service is used by smaller member libraries who lack the staff and access needed to process their own interlibrary loan requests, and the fee is \$4 per request (or \$10 per request for affiliate members). In the last year CLRC's Resource Sharing Coordinator facilitated just over 550 requests on behalf of member libraries.

Job Postings

CLRC compiles and maintains a web page of current job postings for library and related information professional openings in upstate New York.

Library & Archival Resources Center (LARC)

CLRC is committed to providing quality, current information to library professionals. The LARC is a lending library containing a rich collection of professional development titles. New materials are purchased and added regularly to our online catalog on LibraryThing.

NY Heritage Digital Collections

NewYorkHeritage.org is a research portal for students, educators, historians, genealogists, and others who are interested in New York State's history. It is a collaborative project of the 3Rs, and part of the New York State Board of Regent's New York Digital Collection Initiative.

This site brings together open-access digital collections from libraries, museums and archives from all over the state. It provides a gateway to more than 160 distinct digital collections from a broad range of historical, scholarly, and cultural materials. Collection items include photographs, letters, diaries, directories, maps, newspapers, books, and more.

Participation in NYHeritage is free and encouraged for all CLRC members.