CENTRAL NEW YORK LIBRARY RESOURCES COUNCIL

CLRC

2010-2011 Annual Report

The Central New York Library Resources Council, familiarly known as CLRC, was formed in 1967 as one of nine Reference and Research Library Resources councils ("3Rs") in New York State. CLRC serves libraries and library systems in four Central New York counties: Herkimer, Madison, Oneida, and Onondaga.

CLRC members share in the benefits of Council programs and services. These programs and services are approved by a Board of Trustees elected by the Council membership to best reflect the diversity of member organizations. Advice and planning assistance are given by CLRC members serving on Standing and Program Committees. CLRC member institutions pay dues and actively participate in Council services including support for database building, access to regional resources, interlibrary loan, and delivery of materials among libraries. Other available services include sponsorship of continuing education events, promoting legislative efforts on behalf of libraries, and communications.

Vision Statement

CLRC will be:

- A collaborative partner
- An information and expertise resource for the region and beyond
- An active advocate for consistent, adequate library funding
- A source of innovative programming and services
- A leader in continuing education
- At the forefront of shaping information policy
- A listening organization dedicated to its membership

Mission Statement

CLRC is an innovative information and resources partnership whose mission is to connect all types of systems, libraries, and information repositories.

Special thanks to the Liverpool Public Library for the front cover image of Cowle's Settlement in Fabius (ca. 1910) from their Schuelke collection. It was a part of the CNYHeritage pilot program and is now a part of New York Heritage.

Board of Trustees

Maureen Kays — **CLRC Board President**
Bond, Schoeneck & King

Robert O'Boyle — **CLRC Board Vice-President**
Onondaga Community College

Ron Foster — **CLRC Secretary**
SUNY Institute of Technology

Jeff Wooldridge — **CLRC Treasurer**
Mid-York Library System

Kathryn L. Corcoran — **Member At Large**
Munson Williams Proctor Arts Institute

Deborah Hailston-Jaworski
Faxton St. Luke's Healthcare

Pamela McLaughlin
Syracuse University Library

D. Hobert
ITT Technical Institute

Paul Pflanz
Retired

Stanley Kozaczka
Cazenovia College

Jean Armour Polly
Liverpool Public Library

Lois Lemmer
Kirkland Town Library

Patricia Skelly
Oneida-Herkimer BOCES

Maija McLaughlin
Fayetteville Free Library

Katie Whitney
Onondaga County Public Library

Committees

CLRC has eleven committees. Members of these committees come from a variety of member organizations in order to best reflect the diversity of our members' needs. These members help CLRC make critical decisions for the betterment of CLRC services, resources, and programs.

Criteria for consideration as a committee member include but are not limited to: experience and awareness of library service in the areas relevant to the committee; membership and participation in professional groups; and the constituency represented by the appointee. Program committee chairs work with CLRC in filling committee vacancies.

Committee membership terms are 2 years and may be renewed. Terms for each committee are staggered so that a portion expire each year.

Archival Services Committee
Chair: Colleen Kehoe-Robinson, Mohawk Valley Community College

Continuing Education Committee
Chair: Meg Van Patten, Baldwinsville Public Library

Digitization Committee
Chair: Stephanie Zwolinski, Liverpool Public Library

Executive Committee
President: Maureen Kays, Bond Schoeneck & King

Finance Committee
Chair: Jeff Wooldridge, Mid-York Library System

Hospital Library Committee
Chair: Sandra Zajac, St. Joseph's Hospital Health Center & College of Nursing

Legislative Committee
Chair: Carole Kupelian, Retired

Library Resources & Services Committee
Chair: Beverly Choltco-Devlin, Mid -York Library System

Nominating & Board Development Committee
Chair: Mary Tiedemann, OCM BOCES School Library System

Planning & Review Committee
Chair: Olivia Opello, Onondaga County Public Library

Resource-Sharing Committee
Chair: Elizabeth Burton, Onondaga County Public Library

Message from the Director

The 2010-2011 year has brought a number of changes to CLRC. The Council welcomed a new Assistant Director in October, 2010, and a new Executive Director in February, 2011. Two interns joined the staff in April, 2011. A new accountant joined us to assist with bookkeeping and financial reporting. With the new staff there are new ideas, new priorities, and new directions, along with a strong commitment to remain true to the mission of the organization.

Although the year brought further reductions in our funding from New York State – library aid is now below 1994 levels – CLRC has been working on a number of projects, while maintaining a watchful eye on the organization's finances.

CLRC strives to be "an innovative information and resources partnership" that serves to connect all its member libraries, library systems, and information repositories. In keeping with our mission, the Council has embarked on some new, and some renewed, initiatives. The CLRC web site is undergoing a complete overhaul under the guidance of our Emerging Technologies Specialist. When paired with our revamped database, the new web site will be fully interactive for members and easily maintained by CLRC staff. Our members tell us that continuing education and professional development are extremely important. CLRC's renewed focus on continuing education, led by our Assistant Director, includes exploration of new delivery platforms that will make it possible for people to participate without leaving their offices. Digitization is a continuing effort for the Council, and CLRC's participation in the statewide New York Heritage collection will make member libraries' unique collections more visible and accessible.

First and foremost, CLRC strives to listen and be responsive to its members' needs. After only a very few months as Executive Director, I thank you all for welcoming me to the Central New York area. I have enjoyed visits to many of your libraries and hope to visit many more in the coming year. I am honored to be part of such a vibrant and collaborative library community. As we get to know each other better, I hope you will let me know how CLRC can be of service to you, how we can help your library, and how we can ensure that Central New York's libraries are the best in the state.

Debby Emerson
Executive Director

Resources & Services

Advocacy

CLRC's advocacy objectives are to educate librarians and library assistants in effective advocacy skills to use on behalf of their libraries, and to keep them informed regarding the status of legislation affecting their library's ability to serve its patrons. To this end, CLRC hosts annual legislative breakfasts, organizes an annual bus trip to Albany to meet with legislators on Library Advocacy Day, arranges local visits to legislators, works with NYLA and ALA, and more.

For the past three years, CLRC has created videos that show the importance and impact of libraries in Central New York. This year we're trying something new: a video contest where library patrons contribute short videos and win up to $700 in collection development funds for their library.

Cataloging

Copy cataloging of new acquistions is done for member hospital libraries at no charge to them under the Hospital Library Services Program. Other members may have materials copy cataloged by CLRC at a charge of $3.49 per title, which includes updating the holding record to reflect the institution's OCLC symbol. Simply e-mail the list of titles or ISBNs to be added or deleted to Anna Dobkowski at adobkowski@clrc.org. Between July 1st, 2010 and June 30th, 2011, CLRC performed 9,554 adds and deletes for member libraries.

Continuing Education

CLRC offers a robust calendar of continuing education events. See page 9 for the full list of events held between July of 2010 and June of 2011.

Consortial Databases

CLRC works with database vendors and consolidators to offer reduced prices for electronic resources to Central New York libraries. Some database subscriptions are supported in full or in part by grants through CLRC while others are negotiated down in price through consortial deals.

Delivery

All CLRC members are eligible for subsidized pickup and delivery through CLRC's contractual service with UPS CampusShip. Member institutions pay only $1 per package, which is added to the annual membership dues invoice. Between July 2010 and July 2011, CLRC facilitated the delivery of more than 3,300 packages in this way.

Resources & Services

Digitization

The primary goal for digitization projects sponsored by CLRC is enhanced access for the people of the region to digital resources created from collections in Central New York's libraries, archives, and museums. CLRC has created a Digitization Committee of local experts to guide its efforts, and to research, choose, and adhere to best practices and standards that will guide all of the Council's digitization projects. CLRC has also developed a digitization training program as well as planned, marketed, and executed a pilot project, CNY Heritage. Currently, CLRC is collaborating with other 3Rs to merge successful regional pilot projects, like CNY Heritage, into a statewide effort, New York Heritage.

CLRC also assists libraries, schools and museums in Onondaga, Madison, Oneida, and Herkimer counties to provide digital access to unique local resources.

Inter-Library Loan

CLRC participates in ILL as a lender and as a facilitator. Our professional development lending library, known as the LARC (see below), is freely borrowed by individuals around the country. As facilitator, CLRC will find the material and arrange the inter-library loan for member libaries for a small fee of $4 (or $10 for affiliate members). CLRC facilitated ILL for member libraries over 3,000 times in the 2010-2011 fiscal year.

All libraries are eligible for subsidization of medical material ILL through the Medical Information Services Program (MISP) grant.

Job Postings

CLRC compiles and maintains a web page of current job postings for library and related information professional openings in New York State.

Library & Archival Resources Center (LARC)

CLRC is committed to providing quality, current information to library professionals. The LARC is a lending library containing a rich collection of professional development titles. New materials are purchased and added regularly to our online catalog on LibraryThing.

Word on Women

CLRC is retooling this useful database to become a more accurate reflection of current archival collections in Central New York that are about women.

Sponsored Programs

Coordinated Collection Development Aid

The Coordinated Collection Development Aid Program grants public and nonprofit independent colleges and universities with financial support towards specified subject areas pursuant to New York State Legislation and Commissioner's Regulation ß90.15. By strengthening subject collections in academic institutions that participate in resource sharing, these state funds help strengthen regional holdings.

Currently, over $100,000 per year is awarded to academic libraries in the CLRC region. Statewide, the grant provides over $1.5 million for approximately 200 academic libraries. To be eligible, these academic libraries must be eligible for state aid, be members of one of the regional 3Rs councils, agree to share resources with other regional members, and agree to collect and report interlibrary loan statistics annually.

Documentary Heritage Program

The Documentary Heritage Program (DHP) is a statewide program administered by the New York State Archives and the State Education Department. The program is funded through the Local Government Records Management Improvement Fund. It was designed to identify, locate, organize, and make available New York's historical records.

CLRC-administered DHP services are available to any organization holding publicly accessible historical records in Herkimer, Madison, Oneida, or Onondaga. Our services include advice and consultation, site visits from a trained and certified regional archivist (Déirdre Joyce), access to our lending library, information resources, and aid in applying for and receiving grants.

NY Heritage Digital Collections

NewYorkHeritage.org is a research portal for students, educators, historians, genealogists, and others who are interested in New York State's history. It is a collaborative project of the 3Rs, and part of the New York State Board of Regent's New York Digital Collection Initiative.

This site brings together open-access digital collections from libraries, museums and archives from all over the state. It provides a gateway to more than 160 distinct digital collections from a broad range of historical, scholarly, and cultural materials. Collection items include photographs, letters, diaries, directories, maps, newspapers, books, and more.

Participation in NYHeritage is free and encouraged for all CLRC members.

Sponsored Programs

Hospital Library Services Program

The Hospital Library Services Program (HLSP) is a state-funded program to provide services to assist not-for-profit hospitals licensed by the New York State Health Department in meeting the Board of Regents standards of quality for health science libraries in hospitals.

HLSP supports a medical circuit library program. The Circuit Program brings a professional librarian to contracting hospitals that do not have a librarian on staff. HLSP also provides support for medical resource sharing, access to online medical information, medical library continuing education, and technology enhancements for all hospital libraries.

Medical Circuit Program

As the Medical Circuit Librarian, Angela Thor provides library services to small hospitals that are CLRC members and that would otherwise be unable to support a library staff. She is available remotely and is on call for reference help, holds regularly scheduled hours in each hospital, and manages each hospital's collection. She also represents these hospitals when negotiating consortial database pricing and resource sharing.

Currently, Angela serves three hospitals:

Community Memorial Hospital, Hamilton, NY
Oneida Healthcare, Oneida, NY
Rome Memorial Hospital, Rome, NY

Medical Information Services Program

The New York State Library provides funding for the provision of medical and consumer health information services for all types of libraries and library systems. These funds are administered regionally by the nine 3Rs of New York State.

The Medical Information Services Program (MISP), formerly known as the Medical Coupon Program, is most commonly used to subsidize payments for charges for medical interlibrary loans from Resource Libraries in the NN/LM and from the National Library of Medicine.

All libraries are eligible for MISP funding when borrowing medical materials. CLRC libraries and library systems may use the MISP funds for: (1) deposits to EFTS for electronic payments for NN/LM DDP interlibrary loans; (2) direct payments of invoices from any of the NN/LM medical libraries listed in the guidelines, including the National Library of Medicine; and (3) reimbursement for OCLC IFM payments or other direct ILL payment to any of the NN/LM medical libraries listed in the guidelines, including the National Library of Medicine, for loans.

Continuing Education & Events
July 1, 2010 - June 30, 2011

August 2010:	Trip to Ottawa
September 2010:	Getting Boys to Read
October 2010:	Archives 101 & Disaster Planning
	Measuring your Impact: Using Evaluation for Library Advocacy
	Annual Meeting: Our Libraries, Our Future
November 2010:	ProQuest Platform
	Library Assistants' Day
December 2010:	E-Gov
	Legislative Breakfast
February 2011:	Introduction to Photo Editing & Photo Editors
March 2011:	Legislative Advocacy Day in Albany
April 2011:	Social Media Teleconference
	Ask Us 24/7
	Preservation of Scrapbooks
May 2011:	Access to Justice
	Basics of Archival Management
	Optimal Résumé Training and Trial
June 2011:	ILL is Alive and Well
	Book Repair 101
	Project Management for Librarians
	Picasa Workshop

CLRC Financial Report: July 1, 2010 - June 30, 2011

Statement of Profit and Loss Comparative

Total Revenues	**6/30/2010**	**6/30/2011**	*Projected**
State Aid	$337,538	$335,881	$314,446
Grants	$224,997	$297,978	$334,750
Membership	$26, 645	$26,451	$28,000
Other	$48,426	$84,167	$93,870
	$657,606	**$744,477**	**$771,066**

Total Expenses	**6/30/2010**	**6/30/2011**	*Projected**
Program Services	$507,799	$277,917	
Management & General	$74,453	$79,972	
Membership	$26,151	$28,762	
Program & Administration			$427,955
Grants			$336,687
	$608,403	**$641,953**	**$764,642**
Surplus	**$49,203**	**$102,524**	**$6,424**

* Projected figures are based on the Approved Budget for the Fiscal Period, 7/1/2011 to 6/30/2012

6/30/2010 Fund Balance	$704,552
2010-2011 Surplus	+ $102,254
6/30/2011 Fund Balance	$807,076

Thank you to Senator Valesky for his Special Legislative Grant of $50,000!

CLRC

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Assistant Director
Déirdre Joyce

Resource Sharing & Outreach Coordinator
Anna Dobkowski

Medical Circuit Librarian
Angela Thor

Emerging Technologies Specialist
Claire Enkosky

Office Support
Lorraine Gianakos

MEMBERS

Air Force Research Laboratory
ARCADIS
Bond, Schoeneck, & King Library
Bryant & Stratton College Liverpool
Bryant & Stratton College Syracuse
Cazenovia College Library
Colden Corporation
Colgate University
Community-General Hospital
Community Memorial Hospital
Crouse Hospital
Dewitt Community Library
Educational Opportunity Center
Environmental Science Center/SRC
Faxton St. Luke's Healthcare
Hamilton College Library
Herkimer County Community College
Holy Trinity Orthodox Seminary
ITT Technical Institute
Le Moyne College
Madison/Oneida BOCES
Masonic Medical Research Laboratory
Mid-York Library System
Mohawk Valley Community College
Morrisville State College
Munson-Williams-Proctor Arts Institute
O'Brien & Gere Inc.
Oneida Healthcare Library
Oneida/Herkimer BOCES
Onondaga Community College
Onondaga/Cortland/Madison BOCES
Onondaga County Public Library
Onondaga Historical Association
Pomeroy Historic Genealogical Association
Proliteracy Worldwide
Rome Memorial Hospital
Simmons Institute of Funeral Service
St. Elizabeth Medical Center
St. Elizabeth College of Nursing
St. Joseph's Hospital Health Center
St. Joseph's College of Nursing
SUNY College of Environmental Sciences & Forestry
Upstate Medical University
SUNY Institute of Technology at Utica & Rome
Supreme Court Law Library
Syracuse University College of Law
Syracuse University Library
Utica College
Utica Public Library
Utica School of Commerce Library